

- act as a link between the Council and the community;
- encourage the participation of parents from all groups and of other people within the school community.

## **EXECUTION OF DOCUMENTS**

39. Documents or any instruments in writing requiring the signature of the Council shall be signed by any two Officers, and all documents and instruments in writing so signed shall be binding upon the Council without any further authorisation or formality. Council members may by resolution appoint an Officer or Officers on behalf of the Council to sign specific documents and instruments in writing.

## **MINUTES OF MEETINGS OF THE COUNCIL AND COMMITTEES**

40. The minutes of the Council and its committees shall be made available to the school community, for inspection on the bulletin board of the Council and in the archived documents of the Council, and shall be provided to the Council members, each of whom shall receive a copy of such minutes within a reasonable time following each Council meeting.

## **VOTING OF MEMBERS**

41. At all meetings of members of the Council, every question for which a vote is requested, shall be determined by a majority of votes unless otherwise specifically provided by provincial Ministry of Education or District School Board of Niagara policy, or by these by-laws.

## **FINANCIAL YEAR**

42. Unless otherwise directed by the Council the fiscal year-end of the Council shall be June 30.

## **COMMITTEES**

43. The Council may appoint committees for such purposes as they decide, whose members will hold their offices at the will of the Council.

## **AMENDMENT OF BY-LAWS**

44. The by-laws of the Council may be repealed or amended by an affirmative vote of at least two-thirds (2/3) of the members at a meeting duly called for the purpose of considering the said by-law, provided that notification and details of the pending by-law change and of the